



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**February 8, 2023**

**ROLL CALL:**

**MINUTES FOR APPROVAL: Minutes of January 11, 2023**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month ending January 11, 2023**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

1. Authorization to execute construction contracts with Ligonier Construction Company related to Fairway Estates Force Main Relocation Project
2. Authorization for the sale of the 2009 International tanker truck to highest bid received through Municibid.com
3. Authorization to purchase the 2023 Chevrolet 2500HD for \$46,415 from C. Harper through the Costars Vehicle Purchasing Program
4. Authorization for Manager to execute easement agreements for Fawn Valley Drive
5. Approve SOA with HRG for services related to the McCrobie Plan sanitary sewer installation.

**ADJOURNMENT:**



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## REGULAR MEETING

February 8, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

### APPROVAL OF MINUTES:

Motion: To approve the minutes of the January 11, 2023 Board Meeting.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

**VISITORS:** None.

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The contract documents are finalized and recommended for execution. After execution the Authority has 30-days to issue the notice to proceed which will allow time for the finalization of the inter-municipal agreement with USC.

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported on the status of the inter-municipal agreement with USC for the Deerfield Manor/ Links View Drive project. USC executed and the Township is expected to execute next week. Management recommended execution of the contract documents.

Motion: To execute contract documents with Ligonier Construction for the Deerfield Manor/ Links View Drive project.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Mr. Jenkins reported on the status of the Crestview Acres portion of the 2022 Sewer Infrastructure Rehabilitation Project. There is an issue with one easement, it will be re-evaluated. Once easements are all agreed upon HRG will revise the drawings.

Mr. Jenkins reported the status of the bids for the 2009 International tanker truck. There were eleven bids, all of which were below the reserve of \$60,000. Based upon market research an estimate value is between \$75,000 and \$90,000. Mr. Jenkins recommended to reject all bids and re-bid the truck via traditional channels. The Board concurred.

Motion: To reject all bids for the 2009 International tanker truck received through Municibid

Moved by Mr. Burns, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Mr. Jenkins reported on a property issue located at 115 and 119 Fawn Valley Drive. There is box manhole that exists between the houses and receives flow from both 119 and 115 Fawn Valley Drive and conveys flow to the mainline at the street. Management determined that the box manhole did not exist within an existing sanitary easement, thus an easement was acquired from both property owners for the shared box manhole and sanitary line. PTSA installed a new manhole lid and completed the repair on January 23, 2023. Management requests Board approval of the recently acquired easement agreements.

Motion: To authorize Manager to execute easement agreements with the property owners of 115 and 119 Fawn Valley Drive

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Mr. Jenkins reported a quote was received in the amount of \$46,415.00 from C Harper for a 2023 Chevrolet 2500HD, purchased through the COSTARS vehicle purchase program. The 2023 Capital Plan budgets \$60,000 for a replacement vehicle.

Motion: Authorization to purchase the 2023 Chevrolet 2500HD for \$46,415 from C. Harper through the Costars Vehicle Purchasing Program.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

#### **OPERATIONS MANAGER'S REPORT:** Copy on File

Mr. Chucuddy reported the status of the McCrobie Plan, and recommended approval of the task order for engineering services. All engineering services are paid by the Developer.

Motion: To authorize management to enter into HRG's Task Order No. 0463-01-02-03 for engineering services for the construction phase and as-built drawings for the McCrobie Plan. The proposal is on a time and material basis estimated at \$17,500.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Mr. Chucuddy reported the while installing brushes on the Brush Run Screenings washer that they found the auger to be severely worn to the point of requiring replacement. We are in the process of receiving pricing and availability for the auger.

Mr. Chucuddy reported that while performing routine inspection at the Waterdam Lift station, staff had found one of the pumps to have a faulty seal as there was water in the stator housing. The pump has been sent to the vendor for evaluation.

#### **FINANCIAL CONTROLLER'S REPORT:** Copy on File

#### **FINANCIAL STATEMENT REVIEW:** Month ending January 31, 2022.

#### **PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$1,284,876.02 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 7820 through 7862 Void Ck and ACH	\$121,038.61
Operating Fund	Annual transfer to Capital – Operating Surplus -\$460,000/EQRpl- \$520,000	\$980,000
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$9,216.91
CFS Capital Improvement Fund	Requisition 2023-1	\$17,394.33
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$1,284,876.02

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:13 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Respectfully Submitted,

Patricia L Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Burns	Kaminsky	To approve minutes of January 11, 2023	Approved
2	Wells	Burns	To execute contract documents with Ligonier Construction for the Deerfield Manor/Links View Dr. Project	Approved
3	Burns	Banaszak	To reject all bids received for the 09 International Tank truck	Approved
4	Kaminsky	Wells	To approve easement agreements for 115 and 119 Fawn Valley Drive	Approved
5	Burns	Wells	To approve purchase of a 2023 Chevy HD2500 from C Harper Truck Sales in the amount of \$46,415.00	Approved
6	Banaszak	Kaminsky	To approve HRG Task order No. 0463-01-02-03 for the McCrobie Plan construction phase services for an estimated \$17,500	Approved
7	Kaminsky	Burns	To approve disbursements in the amount of \$1,284,876.02	Approved
8	Kaminsky	Wells	To adjourn meeting at 7:13 PM	Approved